Voting Members Present: Ali Khalil, Bob Bennett, Gary Edwards, Hong Zhou, Karen Yanowitz, Kevin Humphrey, Lillie Fears, Marc Williams, Turgut Ozkan for Matt Costello, Paige Wimberley, Randy Kesselring, Rebecca Oliver, and Zahid Hossain

Ex-Officio Members Present: Summer DeProw

Members Absent: David Harding

Dr. Bennett convened the meeting 3:03 pm, began introductions, and welcomed new members.

1. Approval of April 27th, May 4th, and August 25th minutes
	1. 4/27 – motion: Randy Kesselring; second: Rebecca Oliver; pass
	2. 5/4 – motion: Lillie Fears; second: Rebecca Oliver; pass
	3. 8/25 – motion: Lillie Fears; second: Ali Khalil; pass
		1. Discussion regarding minute approvals:
			1. Try for email vote to approve last meeting in the AY instead of waiting until first meeting of new AY.
2. Discussion of overall goals for the year from the committee chair:
	1. Improve the relationships between the GEC and the colleges/departments who teach general education classes.
		1. The GEC Chair commits to visiting with departments personally regarding GEC comments. The personal touch will be beneficial to help change the campus perspective of GEC.
	2. GEC Chair suggestion to have a GEC Awards Banquet during Convocation of Scholars.
		1. The award would “shine a light on outstanding faculty teaching general education classes,” and work towards the goal of improving the campus perspective of GEC.
		2. Discussion of mechanism for the award:
			1. Application versus nomination process
				1. Honors has success with nomination and student voting process
			2. Adjuncts would be eligible for award. Perhaps 2 awards, 1 for full time and 1 for temporary.
		3. Committee asks SDP to take this idea back to Dr. Cooksey and will further consider the idea following conversations with the Provost and the committee constituents.
3. Formal reports from Humanities and Fine Arts courses:
	1. ART 2503 (Visual)
	2. MUS 2503 (Musical) – requested a 2 week extension to Oct 16.
	3. THEA 2503 (Theatre)
	4. ENG 2003 (Lit I)
	5. ENG 2013 (Lit II)
	6. PHIL 1103 (Intro Philosophy)
	7. Most of the departments are either completely finished with the reports, or will definitely be finished by Monday, 10/2.
4. Review team assignments
	1. Bob Bennett identified Marc Williams, Ali Khalil, and Rebecca Oliver as team leaders and the committee assigned themselves to the 3 committees.
		1. The team leader will lead the subcommittee, and each group will only have to read what is assigned. Committees can contact the writers of the plans/reports as needed.
		2. Summer DeProw and Bob Bennett offered their services to come to subcommittee meetings, or help as they can.
		3. Discussion regarding inviting writers of the plans/reports to the meetings concluded that the committee would make it clear that they are free to attend, but it is appropriate either way.
5. Follow up information:
	1. Physical Science Plans
		1. The department is running through the university channels to wrap the lab and the lecture of Chemistry and Physical Sciences into 4 hour classes. They are deleting the classes and creating new 4 credit classes.
			1. GEC approval for the curricular proposals comes after the College Curriculum Committee but before UCC.
		2. Bob Bennett requested that the department send corrected versions of the plans once the courses are merged.
	2. Quantitative Reasoning Course
		1. Math has made corrections suggested by the GEC.
	3. Oral Communication Interim Report – Spring 2018
		1. Summer DeProw explained that Oral Com submitted the report last year, and they had some issues collecting data. The Department requested a self-imposed interim report. Collection went well spring ‘17, will continue to collect fall ‘17, and submit a report to GEC in spring ‘18.
6. Course Additions to the GEC – Biology of Plants
	1. Biology Department is proposing offering BIO 1503/1 Biology of Plants as a general education course. They provided a memo to explain the request and the QRII for the committee to review. This will be on the agenda to see if the committee approves it. The course is not changing, they just want to make it a general education Biology course.
		1. General discussion regarding demand and advising issues. Bob Bennett assured the committee that the Department is not concerned about capacity and are already advising appropriately.
		2. Randy Kesselring made a motion to approve as an addition to general education Biology list. Ali Khalil seconds. Pass.
7. Report on GEC Mexico – Dr. DeProw
	1. Summer DeProw gave the committee an update regarding what ASU-CQ GEC is doing in Mexico. Most of the courses there are Gen Ed. They have borrowed ASU-J assessment plans and instruments, but ASU-CQ will collect and analyze their own data because the context is different. The data will be kept separate. ASU-CQ is anxious to collaborate with ASU-J GEC.
8. Annual Data Submission in Taskstream – Dr. DeProw
	1. Summer DeProw updated GEC regarding campus wide GEC data submission into Taskstream.
	2. She also asked the committee if they wanted to continue to wait to see reviewed data every four years, or if they would want to see more data reviewed annually. Because general education courses move so fast, there is an opportunity to make change.
		1. GEC discussed advantages of annual reviews and action plans and determined to discuss the subject again at a future date.
9. Learn@State – Dr. DeProw
	1. Summer DeProw briefed GEC regarding last year’s Learn@State and explained her thoughts on the theme for 2017/2018: effective communication in general education.
		1. General discussion regarding interest of those who collected the data, and assurances regarding anonymity of the data.
10. Representative for AAC – Dr. DeProw
	1. Summer DeProw asked for a volunteer for AAC and explained that the committee would be working on creating and reviewing a handbook and a Senior Exit Survey. Ali Khalil volunteered to serve as the GEC representative. GEC approved his appointment.
11. Member items
	1. Lillie Fears brought forth an idea to explore options for inclusion and diversity in the general education curriculum.
		1. Rebecca Oliver mentioned that these ideas had been discussed several years ago, but never materialized due to a number of reasons.
		2. Ali Khalil informed the committee that UCA has an idea like this on their agenda and thinks that A-State could lead the way.
			1. Summer DeProw suggested this as a project for AAC so that it can be aligned with SLOs.
		3. GEC agreed to continue thinking about these ideas and options and come back to them at a later date, perhaps assigning it to another subcommittee.

Meeting adjourned 4:36 pm.

2016-2017 Subcommittee Assignments (2017-2018 TBD)

1. Marc Williams, Lillie Fears, Hans Hacker, and Gary Edwards
2. Rebecca Oliver, Randy Kesselring, Hong Zhou, Mathew Costello, and Ali Khalil
3. Pam Towery, Loretta McGregor, Ilwoo Seok, Michael Fellure, and Kevin Humphrey

**2017-2018 Subcommittee leaders:**

1. Marc Williams – David Harding, Lillie Fears, Gary Edwards
2. Rebecca Oliver – Paige Wimberley, Karen Yanowitz, Zahid Hossain
3. Ali Khalil - Randy Kesselring, Matt Costello, Kevin Humphrey, Hong Zhou